



1. Instructions

Please read the Student Loan Scheme Guidelines and Procedures available from Student Services and the International Centre or on our website at www.studentservices.uwa.edu.au/ss/financial/loan_scheme **before** completing this application. If you are under 18 years of age, your parent/guardian must countersign your application.

For General Purpose and Student Exchange Loans you must nominate a guarantor who is over 18 years of age (21 years for International Guarantors) and willing and able to guarantee repayment of your loan. Members of staff of The University or affiliated Colleges (other than relatives) are **NOT** eligible to be guarantors. Students are **NOT** eligible to be guarantors. A guarantor is not required for an Emergency Australian Student Loan or a Short-Term International Student Loan.

Forward your completed application and **all** supporting documentation appointment through the appropriate office:

Australian Students, forward your application to:

Financial Aid Office

Student Services - M302
The University of Western Australia
35 Stirling Highway
Crawley WA 6009
Phone: 08 6488 3547 / Fax: 08 6488 1119
Email: student.finance@uwa.edu.au
Web: www.finaid.uwa.edu.au

International Students, forward your application to:

International Student Adviser

International Centre - M352
The University of Western Australia
35 Stirling Highway
Crawley WA 6009
Phone: 08 6488 2428 / Fax: 08 6488 4071
Email: international@uwa.edu.au
Web: www.international.uwa.edu.au

2. Loan Type

Which loan are you applying for? (Please indicate as appropriate):

<input type="checkbox"/>	General Purpose Loan (Australian Guarantor)
<input type="checkbox"/>	General Purpose Loan (International Guarantor)
<input type="checkbox"/>	Emergency Australian Student Loan (No Guarantor Required)
<input type="checkbox"/>	Short-term International Student Loan (No Guarantor Required)
<input type="checkbox"/>	Student Exchange Loan (Australian or International Guarantor)

3. Loan Checklist

Have you included the following?

Evidence of income e.g. wages, Centrelink, scholarships, grants, allowances (<i>All loan applications</i>)	<input type="checkbox"/>
Current three month bank statements (<i>All loan applications</i>)	<input type="checkbox"/>
Quotes for items you wish to purchase (<i>General Purpose & Emergency Loan applications</i>)	<input type="checkbox"/>
Evidence of debts e.g. loans, credit cards (<i>All loan applications</i>)	<input type="checkbox"/>
Costing and proposed finance for exchange trip/overseas placement (<i>Exchange loan applications</i>)	<input type="checkbox"/>
Letter of Acceptance from host University or placement provider (<i>Exchange loan applications</i>)	<input type="checkbox"/>
Approval letter for Exchange Program from Study Abroad Office (<i>Exchange loan applications</i>)	<input type="checkbox"/>

IMPORTANT:

If applying for an Exchange Loan, have you applied for an OS-HELP loan?	<input type="checkbox"/>
Have you looked into a loan from another sources (family, bank, credit agency, Guild etc)	<input type="checkbox"/>

Failure to include any required supporting documents or information could delay your application.

UWA Office Use Only:

<input type="checkbox"/>	Enrolment Checked: Date:	<input type="checkbox"/>	Interview Date:
<input type="checkbox"/>	Supporting Documents Attached	<input type="checkbox"/>	Date Guarantor Contacted:
APPROVED/DECLINED?	Signed:		Date:
	Print Name:		
	Loan Type Approved:		Loan Amount:

4. Personal Details

Student Number: _____

Surname: _____ Given Names: _____

Status: Australian Citizen International Student Australian Permanent Resident Other

Country of Citizenship: _____

Passport Number: _____ Drivers License Number: _____

Marital Status: _____ Number of Dependents: _____

Term Mailing Address: _____

_____ Post Code: _____

Term Phone Number: _____ Mobile Number: _____

UWA Email Address: _____

Personal Email Address: _____

Do you live at the above address? YES NO *If NO, please give us your Home Address details*

Home Address: (if different to term time address above) _____

_____ Post Code: _____

Home Phone Number: _____ Mobile Number: _____

5. Loan Details

Loan amount requested: \$ _____

Reason for this loan request:

6. Previous UWA Student Loans

Have you previously applied for a loan at this University? Yes No

If so, when? _____ Amount loaned (if approved)? \$ _____

Loan source? Student Services UWA Guild Other _____

What was the purpose of this loan? _____

Balance outstanding? \$ _____

7. Centrelink Benefits

Which if any of the following have you applied for and/or receive (please tick ✓)

YOUTH ALLOWANCE Yes No

AUSTUDY Yes No

ABSTUDY Yes No

If Centrelink benefit is received, indicate classification and **provide documentary evidence:**

Independent

Dependent Living away from home

Living at home

8. Financial Statement *(This should be based on your current circumstances)*

A. EXPENDITURE

Weekly Costs	Weekly	Yearly
Mortgage/rent/board/college fees		
Bills (gas, electricity, phone etc)		
Food (include lunches)		
Transport (include fares/petrol)		
Spending money (toiletries, clothing, entertainment etc)		
Dependents (allowances/childcare etc)		
Other		
Total weekly costs		

Annual Costs	Yearly
University fees Deferred? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Books / stationary / equipment	
Guild costs / Amenities fees	
Car registration & insurance	
Other	
Total annual costs	

Total Costs (= weekly + annual costs)	\$
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B. INCOME

Annual Income	Weekly	Yearly
AUSTUDY, ABSTUDY, YOUTH ALLOWANCE		
Parental Allowance		
Other Centrelink – e.g. Rent Assistance, FTB,		
Employment (estimate from Jan – Dec)		
Scholarship, Grants		
Shares, trusts		
Other (tax return, gifts etc)		
Total annual income		

Total Annual Income	
Less Total Costs	-
DEFICIT/SURPLUS for the year (=income – costs)	= \$

9. LIABILITIES *(include all your financial commitments, including all credit cards)*

Loan Type: mortgage, car loan, credit card, personal loan, etc	Company the loan is with	Amount borrowed \$	Current balance \$	Monthly repayment \$	Term of loan
<i>e.g. personal loan</i>	<i>Westpac</i>	<i>6,500.00</i>	<i>700.00</i>	<i>35.00</i>	<i>3 years</i>
Total Liabilities					

10. Assets (Tell us about anything which you own or belongs to you or which is held in your name)

	Amount/Value	Insured Amount
Home		
Home contents		
Bank accounts		
Motor vehicle		
Other (e.g. shares)		
Total Assets		

11. Alternative Contact

This person cannot be your guarantor and must be living at a different address to you or your guarantor.

This information will only be used if the University is unable to locate you or your guarantor.

Surname: _____	Given Names: _____
Home Address: _____	Post Code: _____
Home Phone Number: _____	Mobile Number: _____
Email: _____	
Relationship to applicant? _____	

12. Student Signature

- I have read and understood the UWA Student Loan Scheme Guidelines and Procedures.
- I declare that I have answered all questions to the best of my knowledge and the information in this application is true and correct.
- I accept that if I have intentionally given any incorrect or misleading information, I shall be liable to repay any amount loaned to me in full immediately.
- I understand that if I am granted a loan and I subsequently fail to repay any incurred debts to The University, that The University will be entitled prevent further enrolments and withhold any qualification certificates until such debt is discharged.
- I understand that whilst I am applying for a UWA Student Loan it is my responsibility to immediately notify the Financial Aid Office of any changes in my circumstances and Student Administration if I change my contact details.

Student Signature: _____

Date: _____

Witness Name (must be over 18yrs): _____

Witness Signature: _____

Witness Address: _____

If student is under 18 years of age

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____

13. Guarantor's Details

Unless you are applying for an Emergency Loan you MUST have a guarantor for your loan application.

Guarantor's Personal Details

Name/s: _____
 Address: _____
 Telephone: _____
 Email address: _____
 Drivers License Number/s: _____

Occupation Details

Occupation: _____
 Work address: _____
 Telephone: _____
 Expected gross income for this financial year: _____
 Relationship to applicant: _____

14. Guarantor's Liabilities and Assets

LIABILITIES (include all your financial commitments, including all credit cards)

Loan Type: mortgage, car loan, credit card, personal loan	Company the loan is with	Amount borrowed \$	Current balance \$	Monthly repayment \$	Term of loan
<i>e.g. personal loan</i>	<i>Westpac</i>	<i>6,500.00</i>	<i>700.00</i>	<i>35.00</i>	<i>3 years</i>
Total Liabilities					

ASSETS (Tell us about anything which you own or belongs to you or which is held in your name)

Description	Further information	Amount
Home – (location)		
Home contents		
Accounts – (savings bank etc)		
Car (make, model year)		
Investments		
Other		
Total Assets		

15. Statutory Declaration for Guarantor/s

I/We

Name/s: _____

Address _____

Occupation: _____

I/we sincerely declare that the information provided by me/us in this application is true and I/we know it is an offence to make a declaration knowing it is false in a material particular.

This declaration is made under the Oaths, Affidavits and Statutory Declarations Act 2005

On this: _____ Day of _____ 20 _____ by
Day Month year

Signed: _____
Signature of person/s making the declaration (*Guarantor/s*)

In the presence of (**Authorised* Witness**):

Name of authorised* witness: _____

Address of authorised* witness: _____

Signature of authorised* witness: _____ Date: _____

***An authorised witness can be any of those listed below. Please circle applicable category.**

Justice of the Peace, Academic, Accountant, Architect, Australian Consular Officer, Australian Diplomatic Officer, Bailiff, Bank Manager, Chartered Secretary, Chiropractor, Company Auditor or Liquidator, Court Officer, Defence Force Officer, Electorate Officer, Member of Parliament, Engineer, Industrial Organization Secretary, Insurance Broker, Lawyer, Local government CEO or Deputy CEO, Local Government Counsellor, Loss Adjuster, Marriage Celebrant, Minister of Religion, Nurse, Optometrist, Patent Attorney, Physiotherapist, Podiatrist, Psychologist, Public Notary, Public Servant (State or Commonwealth), Real Estate Agent, Settlement Agent, Sheriff or Deputy Sheriff, Surveyor, Tribunal Officer, Veterinary Surgeon, Postmaster, Police Officer, Medical Practitioner, Dentist, Pharmacist, Teacher.

UWA Office Use Only:

<input type="checkbox"/>	Loan documents sent to student	Date: _____
<input type="checkbox"/>	Loan documents returned to Financial Aid Office	Date: _____